



Scotland's Garden & Landscape Heritage

**Annual General Meeting  
Saturday 22 June 2019**

*Proxy Form*

The attention of SGLH members unable to attend the Annual General Meeting to be held on 22 June 2019 and wishing to appoint a proxy is drawn to Article 42 of the SGLH Constitution which is reproduced below.

Those members wishing to appoint a proxy in accordance with the terms of Article 42 are kindly requested to complete the form below and return it by post to SGLH, 34/2 Moray Place, Edinburgh EH3 6BX. or by e-mail to robert.luther100@gmail.com **by 10.00 a.m. on Friday 14 June 2019 at the latest.**

I, the undersigned,

Mr./Mrs/Ms

.....(First Name)

.....(Last Name)

hereby designate :

Mr./Mrs./Ms

.....(First Name)

.....(Last Name)

to vote on my behalf at the above-mentioned Annual General Meeting.

Signature.....

Date.....

## Extract from SGLH Constitution

### Voting at members' meetings

42. Every member has one vote, (whether on a show of hands or on a secret ballot) which must be given personally, or in the case of a member which is a body or organisation, given via its member representative present at the meeting or by proxy.

42.1. A member who wishes to appoint a proxy to vote on his/her behalf at any members' meeting:

42.1.1. must give to the organisation a proxy form (in such terms as the board requires), signed by him/her, or

42.1.2. must send by electronic means to the organisation at the email address notified to the members for that purpose, a proxy form (in such terms as the board requires)

providing (in either case) the proxy form is received by the organisation at the relevant address not less than 48 hours before the time for holding the members' meeting.

42.2. An instrument of proxy which does not comply with the provisions of this clause or which is not lodged or given in accordance with such provisions shall be invalid.

42.3. A member shall not be entitled to appoint more than one proxy to attend on the same occasion.

42.4. Subject to clause 42.5, in relation to each resolution proposed at a members' meeting, an individual shall not be entitled to cast more than three votes as a proxy (in addition to any vote to which he/she is entitled personally, if he/she is a member of the organisation).

42.5. Where members have appointed the chair of a members' meeting to vote as their proxy – and have directed the chair (through wording in the proxy form) on whether he/she should vote on their behalf in favour of, or against, each resolution – the provisions of clause 42.4 shall equally apply in relation to the chair, in acting as proxy for those members.

42.6. A proxy appointed to attend and vote at any members' meeting instead of a member shall have the same right as the member who appointed him/her to speak at the meeting.